

Audit & Compliance Committee Agenda will be as follows:

Verify Member's Status:

1. Requirement to have a Level III Auditor on staff for all sustaining members, do they all have this?
2. Replacement for Christy for Triumph as auditor (Or remove them to associate member)
3. What auditors need training and when – pass out list to the membership
4. Any new check-rides on the horizon??
5. Review ACS Alert to see if it needs to be included in our program.
6. Any other business that the committee/membership wants to bring up.
7. Review 5A Standard and submit

Standards & Procedures Committee Agenda:

1. Inclusion of MIP-G supplement & checklist
2. Possible addition of the ACS extras (similar to MIP-G) which Frank forwarded several weeks ago.
3. Coordination of ACS and ARSS Vendor Removal guidelines and procedures.
4. Auditor activity
5. Database usage/problems (who is using it/what problems) Why are section members not being active between training and conferences Section information on the website
6. EASA review
7. Review of the P&P

Training Committee Agenda

- Monday Class

Composite

NDT

Fuel Farm Class

- Sunday/do we need to hold Train the Trainer class
- Evening Classes?
 - Database
 - Level III/IV Meeting
 - What is CASE Farm Class (Directed to new Auditors?)
 - CASE Rep at the Airline/Repair Station Class (Conference night class?) Anti Trust Laws
- Human Factors Training
- AA Training Center January 2006
 - Cost of doing Business
 - Equipment offering
- Equipment
- Numbers at Training
 - Registration listing prior to Training
- Class Size for 1A
 - Limit Registration
- Class size for 2A
 - Ask for attendee size
- List of Instructors
 - New Volunteer Instructors
 - Assign to go to Instructor Class
- Assignment of Instructors
- Standards and Procedures/1A Revision
 - Update Presentation
 - Work on Presentation
- Complete Test for 1A
 - Open Book
 - Closed Book
 - Instructor's Test with P&P/Standard references
- Complete Test for P&P ACS and ARSS
 - Open Book
 - Closed Book
 - Instructor's Test with P&P references

C.A.S.E. 2005 Fall Conference Newsletter Committee Agenda

The committee meeting will be held the afternoon of the second day of the conference, in order that members can participate in other committees on day one and the morning of day two. This will still permit members to accomplish the newsletter business. Glenn Bolton, committee chair, will be conducting the committee meeting.

The proposed ACS Newsletter Committee agenda is as follows;

1. Introductions and getting to know members of the committee and any new members.
2. Discuss ways to encourage others to participate in the newsletter and the committee.
3. Review past issues (16-1 & 16-2) and discuss any format changes for future issues. Committee members, please bring copies of these to the meeting.
4. It was decided to publish a 25th anniversary Edition of the *Supplier* in the Fall of 2008. (What is the actual date of the start of CASE 25 years ago?)
5. Review and discuss the committee developed "Publication Flowchart". The flowchart was e-mailed to committee members for review and comment. Once finalized, will submit to Standards & Procedures Committee for inclusion into C.A.S.E. P&P.
6. The newsletter published on the web site is now being published with the hyper-linking being active and usable directly from the web site
7. Establish and maintain strong ties to the other ACS committees and to the ARSS.
8. Articles submitted for publication in the *Supplier* will be verified to ensure that the proper permissions have been obtained to reprint articles from another publication or person outside of the C.A.S.E. organization. If edited, will be submitted to author for approval.
9. Articles received from any member of the C.A.S.E. organization, that are edited, will also be submitted to author for approval.
10. Will continue development of a detailed publication process. Ideas will be submitted to Newsletter Committee for discussion during the conference. Target date for a Newsletter Publication Handbook is fall conference 2006.
11. Any photo's, cartoons, images, etc. that are to be included in *Supplier* will be relevant to the article or topic in the issue.
12. Target deadlines to be set for the 1st issue of 2006 of the *Supplier* [vol. 17 #1]. Training dates are as follows: (training; Jan 2006 [DATE?] + 45 days = March?)
 - Article submission deadline: 2006
 - *Supplier* review by committee chair, ACS Section chair and committee members: 2006
 - Tacit approval: 2006
 - Publication: 2006 (approx 45 days after training date)